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Reports Analysis Division
Federal Election Commission

Identification Number: C00311555

Reference: 30 Day Post-General Report (10/19/00-11/27/00)

Dear Mr. Ragan:

This letter is prompted by the Commission's preliminary review of the report referenced above. The review raised questions concerning certain information contained in the report.

The Bob Etheridge for Congress Committee filed a 48-hour notice reporting Julie Clary contributed \$1000 on 10/31/00. Unfortunately the signature was misinterpreted and after careful inspection the committee realized that in fact, the spouse of Julie Clary—Allen D. Clary was the donor of the \$1000. We apologize for our discrepancy on the 48-hour report.

The committee also filed a 48-hour notice disclosing a "last minute" contribution from Cameron Harris on 11/2/00. Unfortunately we inadvertently missed the fact that the contribution was designated to be split between Cameron Harris and his spouse Dee Dee Harris. Therefore, a 48-hour notice should not have been filed for this contribution.

Issue: "Best Efforts"

Bob Etheridge for Congress thoroughly complies with the best efforts procedures to obtain the occupation and employer for all individuals who contribute more than \$200 in a calendar year. The Committee requests all contributor information initially with each written solicitation. Each of our solicitations includes a "clear request" for itemized contributor information, and informs the contributor of the requirements of federal law for the reporting of such information. A copy of a solicitation is attached. The Bob Etheridge Committee then makes a follow-up request no later than 30 days after receipt of the contribution, if the information is not included on the response to the original solicitation. A standard follow up copy of the request is attached. The committee also requests employer, and occupation for contributions in excess of \$200 not received as a result of a specific solicitation. All of our requests are written requests. Documentation of all written requests are maintained in our files. Our written requests include a self-addressed return envelope for the contributor's convenience.

Authorized and paid for by the Bob Etheridge for Congress Committee. Under federal law, contributions to political committees are not tax deductible on federal tax returns. FEC requires name, address, occupation and employer for each contribution in excess of \$200 in a calendar year. Corporate contributions are prohibited.